

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING
HELD ON JANUARY 16, 2018, AT 7:00 P.M.

MEMBERS PRESENT: Skip Sobien, Warren Bauer, Bill Best, Ted Thompson, AJ Lewis, Tim Healy

MEMBERS ABSENT: Chris Cannon

REPRESENTATIVES: Councilman Bryant; Public Works Director Rich Urquidi; Toby Epler – JUB Engineers, Inc.

GUESTS:

TRANSCRIBER: Amy Pearson

MINUTES:

Ted Thompson made a motion to approve the minutes from the November 21, 2017 meeting. Skip Sobien seconded the motion. All in favor, motion carried.

RECOGNIZE PERSONS IN THE AUDIENCE:

Tom Hoegg, Larry Cronin

OLD BUSINESS

Instrument Approach Procedure Changes

AJ filed the RNAV departure through IP Gateway. Last month they received an email and phone call from the FAA representative at western services and the request is moving forward. AJ will send an email to check the status and see if it is possible to merge the two projects, the RNAV departure as well as the procedure, together. Currently we are looking at 2-3 years for the one project by itself so hopefully they will consider merging them. Carry forward.

Replacement of Terminal Building

Planning a new terminal building with hangar in 2021 and building in 2022. Carry forward.

Airport Drainage

Jon Matthews shot the grades checking water flow and there is only a 6" difference in grade from the first set of hangars to the last set. It looks as though the people that have gravel in between hangars have better drainage so it doesn't get muddy. The hangars that don't have gravel are where water starts puddling up. There is already a ditch behind the hangars so the water that is coming off the buildings is flowing away from the apron. Mr. Urquidi said that we could look at getting some rock but it's technically their lot so we would have to figure out how we would do that. He said that we could also look at putting in some larger decorative rock between the back of the hangars and the taxiway. Skip suggested a different method of snow removal in order to eliminate snow berms and help alleviate particular drainage issues around certain hangars.

Tom Hoegg said that more attention needs to be paid to snow removal on the runway because out of all the airports in the area we were the worst for snow removal including the runway. He said there was snow for a very long period of time on Runway 10. Tom said that you could go to where it snowed twice as much and it's clear. He said our taxiway had large ice chunks that you had to drive/rock over and that was just the taxiway, not including the condition of the apron. Ted said there was a little bit of snow on the approach end of Runway 10 that came out towards the center but there was still plenty of room to land. Toby explained that there are no requirements for snow removal for uncontrolled airports. Carry forward.

NEW BUSINESS

ADA Improvements

They have priced out some counter options but have not scheduled any particular improvement at this time. Carry forward.

Airport License

Mr. Urquidi said that license fees are \$400 for FBO, flight and ground school, skydiving, agriculture operations and air ambulance and then \$100 firefighting operations. The committee would like the option to decide in October if any existing licensees need to appear before the committee in November prior to their license renewals in January for a license review regarding outstanding concerns, if applicable. The committee also had an open discussion on what services and length of time qualify as needing a business license versus being considered as a temporary business or simply parking at the airport. The committee doesn't want to drive business away to other airports.

Mr. Urquidi will have a letter sent to Alpine Aviation explaining that they are in need of a license if they are to continue with their helicopter school.

Discussion/Decision on Airport Engineer Recommendation

JUB was the only application that was received. Ted Thompson made a motion to move forward with JUB Engineers as the Airport Engineer. Skip Sobien seconded the motion. All in favor, motion carried. Item closed.

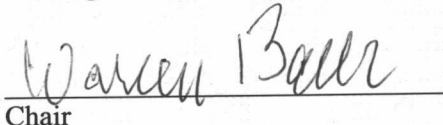
GENERAL COMMITTEE DISCUSSION

Warren and Tim both have terms expiring in February and would like to renew their terms for another four years.

Skip explained that Elaine McCalley, our local Idaho Aviation Hall of Fame recipient, will be 100 years old in June. On Saturday, June 2nd the first morning of the airshow the plan is to fly Ms. McCalley from the municipal airport carrying the American flag and land at the base and then present the flag that will be taken up and skydived back down to open the show. Afterwards her family would like to have an event for her at the airport to celebrate her birthday although no final plan has been set.

ADJOURN

There being no further business to come before the committee, Skip Sobien made a motion to adjourn the meeting. AJ Lewis seconded the motion. All in favor and the meeting was adjourned at 7:42 P.M.


Chair

AGENDA ITEMS FOR FEBRUARY 20, 2018 MEETING

OLD BUSINESS

Instrument Approach Procedure Changes
Replacement of Terminal Building
Airport Drainage
ADA Improvements
Airport License

NEW BUSINESS

Elect 2018 Committee Chairman