

CITY OF MOUNTAIN HOME, IDAHO

Public Records Access/Research Request

Please submit request to Nina Patterson in the City Clerk's Office. Form may be submitted by fax to (208) 587-2110, or e-mailed to npatterson@mountain-home.us

Date of Request: \_\_\_\_\_ Time Request Received: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Requested Format for Information [ ] Paper [ ] Electronic: Acrobat file (pdf) [ ] Electronic: Excel file

Description of Information Requested

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Results/Findings

The Idaho Public Records Act (Idaho Code 9-337-8-430) allows three (3) working days to fill this request.

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Requestor's Signature

Date

For Office Use Only
Verbal Response: \_\_\_\_\_ Documents Copied: \_\_\_\_\_ Written Report: \_\_\_\_\_ Date Finished: \_\_\_\_\_
Number of Pages: \_\_\_\_\_ Cost of Copies: \_\_\_\_\_ Time Required to Complete Report: \_\_\_\_\_
Staff Providing Information: \_\_\_\_\_